SL No. 6(R) Speed Post

ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012

No.TRP-1/2023-RTI(Misc) 1224 Dated: 12-10-2023

To,

Director
Directorate of Cashewnut and Cocoa Development,
Min. of Agriculture & Farmers Welfare, GoI
Kera Bhavan, Kochi - 682011

558
6/10/23

Sub: RTI Third Party Audit for the year 2022-23 of Subordinate/attached offices under Department of Agriculture & Farmers Welfare(DAC)-reg

Sir,

This has reference to the letter No. 14-13/2022-RTI Cell(FTS 122090) dated 4-9-2023 of Department of Agril. & Farmers Welfare, GoI on the subject cited above. The Third-Party Audit of suo motu disclosure under Section 4 of the RTI Act, 2005 of your institution has been done and submitted on CIC website.

The Audit report is sent herewith and the soft copy of submitted documents onto the CIC website is also being sent through e-mail for needful.

Yours faithfully

(S.K. Sinha)
Chief Admn. Officer(Sr. Grade)

THIRD PARTY AUDIT REPORT FOR THE YEAR 2022-23

OF

DIRECTORATE OF CASHEUWNUT & COCOA DEVELOPMENT, KOCHI

(UNDER DEPTT. OF AGRIL. & COOPERATION)

While going through the self-appraisal and the website of the Institution, it is observed that the Directorate has beautifully attired its website with information covering all aspects of functioning. The information related to mandate, milestone, staff & hierarchy tree, scheme, implementing agency, publication etc. is easily accessible. The information given under title "Section 4 Disclosure under RTI Act,2005" is well organized and praiseworthy. However, following points may be kept in mind for future reference:

1.At least one training programme may be organized or attended annually for stimulation to staff about RTI.

2.In addition to numerical information of RTI application received and disposed, the contents of application and reply year wise may be given on website.

3.The content of parliament question and their reply related to Directorate, may be put on website.

4Annual Report for the year 2022-23 may also be put on the website.

The information provided by public authority is enough and satisfactory except the above observation.

(S.K. Sinha)
Chief Admn. Officer(Sr. Grade)
ICAR-IARI, New Delhi

Speed post

ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012

No. TRP-1/2024-RTI(Misc)/2873/1 Dated:7-8-2024

Sh. P.A. Parameshwaran
Admn. Officer & CPIO
Deptt. Of Agril. & Farmers Welfare, GoI,
Directorate of Cashewnut & Cocoa Development
Kera Bhavan, Kochi-682011, Kerala

426
14/8/24

Subject: To Conduct RTI Third Party Audit for the year 2023-24 -reg

Sir,

Please refer to your letter No ES-12/A04/23-24 dated 27-6-2024 on the subject cited above. The RTI third party audit for the year 2023-24 of your institution has been done and submitted onto the CIC portal. The RTI Audit report and the bill No. IARI/RTI/2024/9 dated 7-8-2024 amounting Rs. 43,896/- are sent herewith. It is requested to convey payment details as and when made.

Thanking you,

Yours sincerely,

(S.K. Sinha)
Chief Admn. Officer (Sr.Gr.)
संजीव कुमार सिन्हा
मुख्य प्रशासनिक अधिकारी (व० वर्ग)
भा.कृ.अनु.प.–भारतीय कृषि अनुसंधान संस्थान
पूसा, नई दिल्ली–110012

RTI THIRD PARTY AUDIT REPORT (2023-24)

OF

Directorate of Cashewnut and Cocoa Development

(Department of Agriculture & Farmers Welfare, GoI)

The auditor has gone through the website of the institution and the submitted filled in self-appraisal form, the information given under the proactive disclosure were observed. The given information, under the proactive disclosure clause of the RTI Act, 2005, is well organized. There has been detailed and easily accessible information about all the activities of the Institution. Most of the proactive disclosure information is available at one place with supporting documents. The institution is dedicated to overall development & production of cashewnut and cocoa crops by way of various activities of promotion & coordination with state and Central institution, training, research & extension etc. The stake holder farmers/FAOs, the businesspersons and the general public will be benefitted. However, the following observation may be kept in mind for future reference: -

1. Efforts may be made to advance understanding of RTI by way of encouraging staff to participate in training programme. In alternate, such programme may be organized at the institution level itself.

2. Audit para and the reply thereon may put on the website. A committee of stake holders for advice on suo-motu disclosure and the other to identify frequently sought information comprising PIO/FAA with rich experience in RTI may be constituted.

3. Annual Reports 2022-23 is available, the same in respect of the year 2023-24 and annual accounts may also be put on the website.

4. The RTI third party audit report of the year 2022-23 may be put on the website.

5. Web-application Security Audit Report for the year 2015 is available however, as per guidelines STQC certification may be obtained and put on the website.

The information provided by public authority on the website is enough, satisfactory and praise worthy.

(S.K. Sinha)
Chief Admn. Officer (Sr. Grade)
ICAR-IARI, New Delhi

संजीव कुमार सिन्हा
मुख्य प्रशासनिक अधिकारी (व० वर्ग)
भा.कृ.अनु.प.–भारतीय कृषि अनुसंधान संस्थान
पूसा, नई दिल्ली–110012